27th November 2024

Members of Holymoorside
& Walton Parish Council

Dear Councillor

You are respectfully summoned to attend the next meeting of the parish council, which will be held at 1900 hours on Tuesday 3rd December 2024 in the committee room at Holymoorside Village Hall, Holymoorside, Chesterfield.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

K J Brailsford (Mrs)
Clerk

AGENDA PART 1 - non-confidential information

FL187/24-25 **To receive apologies for absence**

FL188/24-25 **Variation of the Order of Business**

FL189/24-25 **Public Questions** – (15 Minutes)

A period of not more than fifteen minutes will be made available for members of the public to comment on any matter

If County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter

Any Member with a significant other interest in an agenda item may speak on that item at this point in proceedings

At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.

FL190/24-25 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time

FL191/24-25 **Exclusion of Public**

To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

**Kate Brailsford, Clerk to; Holymoorside & Walton Parish Council,
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Tel; 07462 175167 E-mail clerk@holymoorsideandwalton-pc.gov.uk
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LOCAL COUNCIL AWARD SCHEME QUALITY

FL192/24-25 **Minutes from the full meeting of the parish council held on Wednesday 6th November 2024** (papers enclosed)

FL193/24-25 **Minutes from the personnel committee meeting held on Thursday 14th November 2024** (papers enclosed)

- Consideration and acceptance of the recommendation made
- Updates on staffing matters
- Signature on the contract for the Locum Clerk

FL194/24-25 **Councillors' actions**

- Cllr Griffin SID site meeting 23/10/24; ¾ hour
- Cllr Phelps CNAS October and November; 5 hours

FL195/24-25 **Planning applications and related decisions**

Planning applications received

a) Holymoorside Tennis Cub, Holymoorside -upgrade of tennis courts and facilities including ne ancillary building, replacement fencing and all weather replacement surfacing (Affecting public footpath)-24/00940/FL, including Information from Holymoorside Tennis Club (papers circulated previously by e-mail)

Planning applications refused

b) Moorland View, Baslow Road, Holymoorside-two storey extension with front elevation Hip Roof Dormer to create family/dining room and utility room with bedroom and en-suite over-24/00752/FLH

Other matters related to planning

c) Update from Andrew Towlerton Associates (PMR FL168/24-25) (papers enclosed)

FL196/24-25 **Administration**

- Review of Dignity at Work Policy (currently on the website) (all councillors have a copy and also papers circulated via e-mail)
- Co-option of a councillor for the Holymoorside ward (PMR FL128/24-25)
- To consider asking EMAS Ltd to review the Model Standing Orders
- Draft Anti-harassment and Anti-bullying policy, produced by NEDDC HR and whether to use this in place of existing policy and statement (papers circulated via e-mail and also enclosed)

FL197/24-25 **Village hall**

- Consideration of an offer of 30 champagne flutes in the bar for no charge
- Communication from Holymoorside Arts Festival Society (papers enclosed)

FL198/24-25 **Highways**

- SID location on Loads Road (PMR FL172/24-25)
- Update on the supply of grit (PMR FL174/24-25)

FL199/24-25 **Community events**

- Report from the Chairman following the annual Remembrance Service
- Confirmation of arrangements for Christmas concert on Friday 6th December

FL200/24-25 **Outside**

- Decision on the provision and location of a dog waste bin on the recreation ground (PMR FL174/24-25)
- Locking of the access of the tennis/bowling access gate at the end of October and potential parking issues, including information from the Tennis Club and communication from the M.P. (papers enclosed)
- Update on the possible remedial works to the parking area at the tennis/bowling facilities (PMR 174/24-25) (papers enclosed)
- Future gardening services (papers enclosed)

- Annual tree works, including additional anticipated work at the riverside and communication from residents (PMR FL139/24-25) (papers enclosed)

FL201/24-25 **Correspondence& Reports**

- E-mail in relation to the possible provision of a shop in Holymoorside (papers enclosed)
- WVS Trustee meeting minutes from 18/11/24, for information only (papers enclosed)

FL202/24-25 **H&S**

- EICR for the changing rooms and possible works required at either £120 or £180 dependent on bulb type (papers circulated previously via e-mail)
- Emergency lighting test report for the village hall and works required (papers circulated previously via e-mail)
- Possible provision of a new independent H&S advisor (PMR FL) (papers enclosed)
- Communication from Holymoorside Well Dressing committee in relation to the structure (PMR FL140/24-25)
- Quotation of £420 related to the EICR (PMR FL171/24-25)
- Independent annual play area inspection (papers circulated via e-mail)

FL203/24-25 **Climate**

- CNAS working party minutes from 13/11/24 (papers enclosed)

FL204/24-25 **Items to the Table**

- Clerks & Councils Direct November 2024
- The Clerk November 24

FL205/24-25 **Authorisation of accounts**

- Comments or questions in relation to paid invoices
- Bank reconciliations and independent checks

FL206/24-25 **Other financial matters relating to the current year**

- To resolve the I&E figures as presented, together with the material variances (papers enclosed)
- To resolve the bank reconciliation to date (papers enclosed)
- To consider making a payment to Holymoorside Band following their attendance at the recent Remembrance Service
- NJC pay scale 2024-2025 implemented, necessitating back pay, NIC and pension payments for administration (SCP 31 & SCP 9) total as yet unknown (papers circulated via e-mail)
- To consider cancelling the SO of £750 per quarter to the NatWest debit account

FL207/24-25 **Matters relating to the 2024-2025 budget and precept requirements for 2025-2026 with consideration being given to**;

- Consideration of precept and budget figures for the forthcoming year, including staff salaries and hours worked, energy costs and unknown market variables (papers enclosed)
- To resolve the budget & precept for 2025-2026 with consideration of information from NEDDC in relation to precept & tax base information (papers enclosed)

FL208/24-25 **Part 2 - Confidential Business**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.