25th October 2023

Members of Holymoorside
& Walton Parish Council

Dear Councillor

You are respectfully summoned to attend the next meeting of the parish council, which will be held at 1900 hours on Wednesday 1st November 2023 in the lounge at Holymoorside Village Hall.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

K J Brailsford (Mrs)
Clerk

AGENDA PART 1 - non-confidential information

FL185/23-24 **To receive apologies for absence**

FL186/23-24 **Co-option of councillor**

- To confirm that newly co-opted councillor, Cllr Duckett, has signed her Declaration of Acceptance of Office, witnessed by the Clerk

FL187/2-24 **Variation of the Order of Business**

FL188/23-24 **Public Questions** – (15 Minutes)

- A period of not more than fifteen minutes will be made available for members of the public to comment on any matter
- If County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.
- Any Member with a significant other interest in an agenda item may speak on that item at this point in proceedings

At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.

FL189/23-24 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time

FL190/23-24 **Exclusion of Public**

To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

Kate Brailsford, Clerk to; Holymoorside & Walton Parish Council,
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LOCAL COUNCIL AWARD SCHEME QUALITY

FL191/23-24 **Minutes from the full meeting of the parish council held on Wednesday 4th October 2023** *(please note agenda numbering has been changed to 23-24 after printing documents)* (papers enclosed)

FL192/23-24 **Minutes and recommendations for the footpath working party meeting held on Wednesday 18th October 2023** (papers enclosed)

FL193/23-24 **Councillor Actions**

- Cllrs Griffin, Hinchliffe, Redford & Truscott; footpaths working party meeting 18/9/23; 25 minutes
- Cllr Phelps; NALC Climate Change Liaison meeting, University Course, meeting with DCC Climate Change Team member; 6 hours

FL194/23-24 **Planning applications and related decisions**

Applications received

a) Belmont Cottage, Holymoor Road, Holymoorside-application to fell 2 Lime trees and 1 Conifer tree, also to prune 1 Sycamore tree covered by NEDDC Tree Preservation Order 247-23/00777/TPO

b) Broadgorse Farm, Matlock Road, Walton-change of use of agricultural barn and associated fields to a mixed use or agricultural, storage and keeping of horses with new covered extension to rear-23/00849/FL

Applications granted, with conditions

c) Land between 168-170 Holymoor Road, Holymoorside-Outline application (All Matters Reserved) for construction of new dwelling (additional plan)-2300098/OL

d) Sandhills Farm, Darley Road, Stonedge, Ashover-application for proposed barn conversion to two storey 3 bed dwelling with rear extension and temporary siting of mobile home (amended plans/amended title/affecting a public right of way)-22/00630/FL

e) Ivy Dene, Loads Road, Holymoorside-removal of existing conservatory roof and glazing, rebuild with patio doors, side screens and gable window including slate hipped roof with velux roof window. External walls built up to eaves-23/00717/FLH

Neighbourhood plan update

f) Further grant of £4750 applied for from 'Locality' and map of historic cores of Holymoorside completed and to be returned to Andrew Towlerton Associates

FL195/23-24 **Allotments**

- Allotment agreement for February 2024 (papers enclosed)
- To set the allotment fees from 2025 (fees for 2024; full plot £17 & half plot £12)
- Judging criteria review (papers enclosed)
- Verbal allotment report from the Clerk

FL196/23-24 **Administration**

- Review of council policies and to determine whether to place on website or not (papers circulated previously via e-mail)
  - H&S statement of intent (front page only) (on the website)
  - Mission Statement (on the website)
  - Provision of a grit bin (on the website)
  - Snow clearing (on the website)
  - Local Government and Accountability Act 2014 (on the website)
  - Legionella written scheme (not on the website)
- Domain name update (PMR 177/23-24)
  - holymoorsideandwalton.gov.uk (£100 for 1st 2 years then £50 for following 2 years
  - all members need their own email at a total cost of £300 per annum
  - to consider changing the website name from co.uk to gov.uk
- To note that the agenda for the 3rd January 2024 meeting, will be issued Wednesday 20th December 2023 to facilitate staff holidays

FL197/23-24 **Village hall**

- To discuss and decide on fees, if any, levied on a late cancellations by a regular hirers, due to covid/cold virus and also cancellations due to the recent weather conditions
- Correspondence from Holymoorside and Walton Arts Festival Society (papers enclosed)

FL198/23-24 **Community events**

- Annual Remembrance Service; confirmed arrangements and additional payment to the Administration Assistant and acceptance of the RA (papers enclosed)
- To consider the serving procedure of refreshments at the Christmas event (including mince pie supplier) and RA (papers enclosed)
- Possible provision of a family/children's show (PMR FL171/23-24)

FL199/23-24 **Outside**

- Verbal allotment update from the Clerk
- Painting of some play equipment quote received and further action taken (PMR FL115/23-24)
- Interim gardening work, invoice from previous gardener and action taken to bring facilities back up to standard, including associated cost (PMR FL172/23-24)
- Repairs to edges of safety surfacing update (PMR FL172/23-24)
- Supplementary arborist report (PMR FL178/23-24) (papers enclosed)

FL200/23-24 **Sports & Leisure**

- Continuation of bowling green maintenance (papers enclosed)
- Quotation of £375 to fit a new standpipe box at the bowling facilities and additional treatment to the existing box adjacent the tennis facilities to protect against ground erosion (PMR FL089/2223)
- Correspondence from Holymoorside Tennis club (papers enclosed and via e-mail)
- Report of damage to the bowling green together with the action taken

FL201/23-24 **Correspondence**

- DCC Cllr A Foster (PMR FL077/23-24) (papers enclosed)

FL202/23-24 **Reports**

- Verbal report from the Chairman following his recent attendance at a performance of 'Driftwood' (a new play by Tim Foley) at Morton village hall presented by Pentabus Theatre Company

FL203/23-24 **Items to the Table**

- NEDDC-Review of Polling Stations 2023
- Royal British Legion receipt

FL204/23-24 **Authorisation of accounts**

- Comments or questions in relation to paid invoices
- Bank reconciliations and independent checks

FL205/23-24 **Other financial matters**

- To note that the second half of the precent for 2023-2024 pas been received from NEDDC (34,172.50)
- Initial precept discussion for 2024-2025
- To note that a new 2 year contract with E.ON for the village hall has been agreed, with SC at .30 per day and unit cost of 8.5 (currently SC .25 per day and unit price 3.6 plus discount for paying by DD and duel fuel discount). New annual spend estimated at £3558
- To resolve; addition of new signatory (Cllrs P Duckett)
  - We confirm this resolution has been recorded in accordance with the rules of the organisation.
  - The people named in this form will be authorised individuals on all accounts.

- We are aware Unity Trust Bank may not make enquiries before acting on instructions given by any authorised signatory.
- We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.
- We will provide Unity with instructions and changes in line with the mandate.
- Unity should rely on this Mandate until we send future amends.
- We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's rules, our Trust Deeds or our registration documents if requested. We will inform Unity of any changes.
- We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.
- Committee members/Trustees of unincorporated entities acknowledge that they shall be jointly and severally liable for any liabilities incurred by individuals authorised to give instructions.

To resolve; telephone and Internet Banking declaration

- We agree to use the Telephone Banking Service to authorise transfers between our Unity Trust Bank accounts and to request balance and other general account information.
- We agree to use the Internet Banking Service in accordance with the Terms and Conditions.
- The individuals named on this form will be our authorised Telephone Banking and Internet Banking service users.
- The Trustees of unincorporated entities acknowledge that they will be jointly and severally liable for any of the Trust's liabilities incurred by individuals authorised to give instructions.
- Responsibility for all transactions performed on our Internet Banking service lies with the final authorising user.

To resolve; declaration as follows

- We acknowledge your right to suspend operation of this account until we have given Unity Trust Bank any requested documentation or information.
- We authorise the bank to make any enquiries that it considers necessary to confirm the details in this form. The information we have provided is true to the best of our knowledge.
- We confirm that we have read the Terms and Conditions and Privacy Statement and acknowledge that we will be bound by them.

FL206/23-24 **Part 2 - Confidential Business**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

- Verbal update on personnel issues