Holymoorside & Walton Parish Council

Minutes of the full council meeting held on Wednesday 1st December 2021 in Holymoorside Village Hall, Holymoorside, Chesterfield

Present; *Councillors* M E Thacker (in the chair), A Broderick, A Grinbergs, D Hinchliffe, A Holmes, P Maskrey, D Phelps & P Truscott; *Clerk* K Brailsford & two members of the public

Prior to the start of the meeting members acknowledged the passing of former Cllr Howard Smith, who was Parish Council Chairman June 1982 to June 1983.

AGENDA PART 1 - non-confidential information

FL153/21-22 **To receive apologies for absence**

NOTED; apologies from Cllr Swallow due to a family commitment.

FL154/21-22 **Variation of the Order of Business**

RESOLVED; the H&S report (agenda item FL168/21-22) was to be considered under part 2 of the agenda.

FL155/21-22 **Public Questions**

NOTED; the President of Chesterfield & District Soroptimists International spoke in support of the correspondence she had submitted in relation to the possible planting of an oak tree on the recreation ground. This would be to facilitate the organisation's aim in commemorating their 100 year anniversary in 2020.

NOTED; no DCC councillor was in attendance. NEDDC Cllr Thacker reported that the district council had adopted the Local Plan, which would now protect the parish from unwanted development. Cllr Thacker was pleased to report that the parish had benefitted from the first two trees being planted in the district under the Queen's Green Canopy initiative. Cllr Thacker also reported that he had been privileged to attend a fundraising event for his NEDDC Chair's Appeal for Ashgate Hospicecare, which had raised £350. He noted that the performances, by local students, were superb and he offered his sincere thanks to Holymoorside and Walton Arts Festival Society for arranging the event. Lastly, Cllr Thacker reminded everyone of the scheduled Christmas concert at St John's Church, Walton on the 10th December.

FL156/21-22 **Declarations of Interest**

NOTED; Cllr Thacker declared a personal interest in agenda item FL167/21-22 (planting of a tree by Soroptimists International) and indicated that he would remain in the meeting.

FL157/21-22 **Exclusion of Public**

NOTED; no items from part 1 of the agenda required the exclusion of the public or press.

FL158/21-22 **Minutes from the full meeting of the parish council held on Wednesday 3rd November 2021**

RESOLVED; minutes of the meeting of the parish council held on Wednesday 3rd November 2021 are confirmed as a true record and signed by the Chairman of the meeting (papers circulated previously in the agenda pack).

FL159/21-22 **Minutes and recommendations from the community events working party meeting (remote) held on Tuesday 9th November 2021**

RESOLVED; minutes of the meeting of the community events working party meeting held remotely on Tuesday 9th November 2021 are confirmed as a true record and signed by the Chairman of the meeting (papers circulated previously in the agenda pack).

RESOLVED; the draft contract for performers at the Party in the Park event, which the Clerk will edit for each performer (papers circulated previously in the agenda pack).

FL160/21-22 **Councillors' actions**

- Cllrs; Broderick, Hinchliffe, Holmes & Holmes; Hallowe'en Disco 30/10/21; 2 hours
- Cllr Truscott; artwork and computer drawings amended 14/11/21; 1¼ hours
- Cllr Holmes; grit bin receipt and delivery to local resident 15/11/21; ¾ hour

FL161/21-22 **Planning applications and related decisions**

Applications received

a) Land opposite Matlock Road, Walton-prior notification for a proposed H3G Phase 8 15m pole, wrap-around cabinet and 3 further additional equipment cabinets (Revised scheme of 21/00903/TCN56) (Amended Title)-21/01223/TCN56

b) Mardon House, Holymoor Road, Holymoorside-demolition and construction of replacement dwelling (amended plans)-2100654/FL

c) 14 The Crescent, Holymoorside-proposed two storey side extension (revised scheme of 21/00786/FLH)-2101328/FLH

d) Littlebeck, Pocknedge Lane, Holymoorside-extension to existing garage to form home office-21/01317/FLH

Applications granted, with conditions

e) The Bungalow, Baslow Road, Holymoorside-sectional felling of Ash (Tree Preservation order)-21/01000/TPO

f) 8 Moorlawn Avenue, Holymoorside-demolition of existing single story flat roofed garage, single storey side extension, enlargement of rear dormer window and replacement of concrete tile roof covering with natural slate-21/01137/FLH

g) Hillside, Matlock Road, Walton-application for the change of use of dependent relatives unit to annex dwelling-21/01114/FL

h) Granville's Wood, Matlock Road, Walton-proposed use of land as extension burial ground-21/00836/FL

NOTED; no comment on the above planning matters.

FL162/21-22 **Allotments**

RESOLVED; acceptance of the allotment agreement for February 2022, with no changes required (papers circulated previously in the agenda pack).

RESOLVED; no change to the allotment fees from 2023 and that they will remain as full plot £17 & half plot £12.

FL163/21-22 **Administration**

RESOLVED; pending a minor amendment by the Clerk, that the council adopts the draft Mourning Policy and the document will only become available and actioned when required (papers circulated previously in the agenda pack).

NOTED; the agenda for the 5th January 2022 meeting, will be issued Wednesday 22nd December to facilitate staff holidays

FL164/21-22 **Village hall**

RESOLVED; following submission by the electrician of the emergency lights annual testing documentation, that two lights be replaced at a cost of £145.

NOTED; consideration of the suitability of the pictures in the lounge area, provided by the caretaker. Members agreed that, whilst they were most appreciative of the caretakers action and his proactive approach to the village hall, the pictures were not reflective of the parish and that they desired a more rural theme.

NOTED; members were very pleased to note the positive response from the village hall hirer in relation to the new bar provider (PMR FL139/21-22).

NOTED; consideration of correspondence from Holymoorside Pre-school in relation as to how they could advertise their presence in the village hall, with a request for a temporary notice banner being suggested (papers circulated previously in the agenda pack).

RESOLVED; to allow Holymoorside Pre-School to place a temporary banner on the wall during their normal opening times.

FL165/21-22 **Community events**

NOTED; positive verbal report from the Chairman following the annual Remembrance Service and the particularly good attendance of both 1st Holymoorside Scout Group and the Explorers. Cllr Thacker noted that it was a poignant service and he was thankful that the parish council had allowed him to lay, not only the parish council wreath, but the NEDDC one as well.

NOTED; all arrangements for the forthcoming Christmas concert were confirmed and the RA was accepted.

FL166/21-22 **Outside**

NOTED; the Clerk had sanctioned the use of the recreation ground for a private football training session party on Sunday 11th December 1.45-2.45 pm and that an invoice had been issued.

FL167/21-22 **Tree planting**

NOTED; correspondence from the President of Chesterfield & District Soroptimists International requesting whether there is a possibility of allowing an area of land in the parish where they can plant a tree.

RESOLVED; a location on the recreation ground had been identified and it was felt that an oak tree would be most suitable.

NOTED; Cllr Thacker was pleased to report that the parish had benefitted from the planting of the first two trees, provided by NEDDC, under the Queen's Green Canopy initiative. The two trees, a Pencil Cypress and a Catalpa Bignonioides (Indian Bean tree) were placed on the perimeter of the recreation ground.

NOTED; there had been no further information from NEDDC on provision of the fifteen cherry trees. However, two pieces of land on the recreation ground had been identified, near the memorial garden and the rough ground near the picnic tables, which will give an added benefit of screening the properties on Riverside Crescent (PMR FL145/21-22).

FL168/21-22 **Health & Safety**

NOTED; the verbal report form the Clerk following the recent six-monthly staff H&S meeting would be considered under part 2 of the agenda.

NOTED; consideration of the independent RA of play area and comments were again raised into the mound slide and multi-play unit and its safety score. Safety signage was discussed as the possibility of whether any remedial works could be carried out. The Clerk was instructed to ascertain as much information as possible for the January meeting and also

provide councillors with wording on the existing signage (papers circulated previously in the agenda pack).

NOTED; consideration would be given to replacement of the equipment failing any remedial works and that reserve funds may need to be utilised. If this was the case, the council would consult the local primary school to engage with the children over their preferences.

FL169/21-22 **Reports**

NOTED; for information, minutes from the WVS trustees meeting, held on 9th November 2021 (papers circulated previously in the agenda pack).

NOTED; for information, minutes from the WVS trustees meeting, held on 15th November 2021 (papers circulated previously in the agenda pack).

NOTED; positive verbal report from the Clerk following the NEDDC Code of Conduct training meeting and also that NEDDC were currently working on a draft policy for parish council's use, which would be presented to members when received (PMR FL142/21-22).

FL170/21-22 **Correspondence**

NOTED; invite from NEDDC to nominate co-opted members for their Standards Committee.

NOTED; request from Churches Together in Holymoorside to use the council's new PA system for their Christmas Eve event.

RESOLVED; to allow use of the PA system and that Cllr Truscott would be in attendance at the event and would be responsible for the unit.

FL171/21-22 **Items to the Table**

NOTED; no comment in relation to items to the table.

FL172/21-22 **Authorisation of accounts**

RESOLVED; the action of the Clerk in drawing cheques in payment of the under-mentioned accounts be confirmed

DD	BT-administration phone line & broadband	£111.18
DD	E.ON-changing room electric	£13.19
DC	Post Office Ltd-newsletter stamps	£97.68
8034	V Payne-reimburse Christmas decorations for VH	£20.00
8035	Mr A McLellan-newsletter delivery	£70.00
8036	Viking-toner cartridge	£92.99
8037	NEDDC-Chair's Appeal	£350.00
8038	G Hogg-VH refund (covid)	£47.00
8039	R Penney-VH refund (covid)	£10.87
8040	Glasdon UK Ltd-new grit bin	£196.67
8041	Skyline Supplies Ltd-consumables for VH	£44.70
8042	NEDDC-play area RA	£48.00
8043	NEDDC-VH licence fee	£70.00
8044	Alan Clarke Pianos-retune	£48.00
DD	Inovix Network Solutions Ltd-monthly support fee (November)	£48.00
8045	Waterplus-allotment supply	£41.20
8046, 8047, 8048 & 8049	November salaries	£2572.79
DD	The People's Pension-November payments	£271.37
DD	Inovix Network Solutions Ltd- new VH computer	£777.63
DD	Inovix Network Solutions Ltd-monthly support fee (December)	£48.00

DC	AmazonUK-starter for lights in the changing rooms	£5.98
DC	Home Bargains-paper plates	£2.37
DC	Tesco-sherry and orange juice	£26.68

FL173/21-22 **Comments or questions in relation to paid invoices**

NOTED; no comment in relation to the paid invoices.

FL174/21-22 **Bank reconciliations and independent checks**

NOTED; Cllr Broderick had checked the salaries and pension payments and Cllr Phelps all the paid invoices, bank statements and the bank reconciliation and all was in order.

FL175/21-22 **Other financial matters relating to the current year**

NOTED; Cllr Hinchliffe declared a pecuniary interest the following agenda item and left the meeting for the discussion.

NOTED; consideration of the correspondence from St Peter's Church requesting a £400 donation towards churchyard maintenance (papers circulated previously in the agenda pack).

RESOLVED; donation of £400 to St Peter's Church as requested.

RESOLVED; following consideration, a donation of £50 be made to Holymoorside Band for their attendance at the Remembrance Service.

NOTED; full consideration of the I & E figures to date**,** including material variances information (papers circulated in the agenda pack).

RESOLVED; acceptance of the I&E figures as presented as a true record of the council's financial status to date.

RESOLVED; acceptance of the full bank reconciliation as presented (papers circulated in the agenda pack).

FL176/21-22 **Matters relating to the 2022-23 budget**

NOTED; correspondence from NEDDC in relation to precept & tax base information 2022-2023 (papers circulated previously in the agenda pack).

NOTED; full consideration of the draft budget for 2022-2023 as presented, including the detailed supporting documentation, which members noted they found extremely helpful (papers circulated previously in the agenda pack).

NOTED; the difficulty in setting administration salaries for 2022-2023 when the pay-scale for 2021-2022 had still not been resolved by the NJC.

RESOLVED; the precept for 2022-2023 be set at £66355.

NOTED; the pay-scale for caretaking requirements will be considered by the personnel committee, together with the NLW and hours worked, who will then make recommendations to full council at a later date.

FL177/21-22 **Part 2 - Confidential Business**

RESOLVED; that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because of personnel matters to be discussed and they are instructed to withdraw.

NOTED; the Clerk provided a verbal update on the recent H&S meeting and also recent personnel issues and that advice from the council's HR company was still being followed.