26th October 2021

Members of Holymoorside
& Walton Parish Council

Dear Councillor

You are respectfully summoned to attend the next meeting of the personnel committee, which will be held on the rising of the full council meeting on the 3rd November 2021 in Holymoorside Village Hall.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

**K J Brailsford (Mrs)**
Clerk

**AGENDA PART 1 - non-confidential information**

PC153/21-22 **To receive apologies for absence**

PC154/21-22 **Variation of the Order of Business**

PC155/21-22 **Public Questions** – (15 Minutes)

A period of not more than fifteen minutes will be made available for members of the public to comment on any matter

If County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

Any Member with a significant other interest in an agenda item may speak on that item at this point in proceedings

*At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.*

PC156/21-22 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time

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LOCAL COUNCIL AWARD SCHEME QUALITY

PC157/21-22 **Exclusion of Public**

To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

PC158/21-22 **Part 2 - Confidential Business**

To move the following resolution – 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.

- To receive verbal update following advice from the HR company and to agree next steps to be taken