Holymoorside & Walton Parish Council

Minutes of the personnel committee meeting held on Monday 24th June 2019 in the committee room of the village hall, Holymoorside, Chesterfield.

Present; *Councillors* Thacker (in the chair), Hinchliffe, Maskrey, Swallow & Truscott; *Clerk* K Brailsford

AGENDA PART 1 - non-confidential information

To receive apologies for absence

PC071/19/20 NOTED; due to full attendance, no apologies were received.

Variation of Order of Business

PC072/19-20 NOTED; no variation in the order of business was deemed necessary.

Public Questions

PC073/19-20 NOTED; no member of the public was in attendance to comment on any matter.

NOTED; no County Councillor was in attendance and the District Council Member did not wish to raise any relevant matter.

NOTED; no member with a significant other interest in an agenda item wished to speak at this point in proceedings.

Declarations of Interest

PC074/19-20 NOTED; no members declared the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda.

Exclusion of Public

PC075/19-20 NOTED; no items in part 1 of the agenda required the exclusion of the public or press. Exclusion of the public and press is required for an agenda item already in part 2 of the agenda due to the discussion of confidential staffing issues.

Part 2 - Confidential Business

PC076/19-20 **RESOLVED**; that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because of confidential staffing issues and they are instructed to withdraw.

NOTED; correspondence from a recent hirer of the hall.

NOTED; correspondence has been acknowledged and full council to consider the complaint in detail and agree resolution.

NOTED; action taken to date via an investigatory meeting held by Castle Associates.

NOTED; receipt of written advice from the HR company as to what further action may be required.

NOTED; investigatory meeting indicates there is a case to answer.

RESOLVED; the Caretaker is suspended pending a disciplinary hearing and the Clerk is authorised to send the letter of notice of the hearing following HR advice.

RESOLVED; the Clerk be asked to seek alternative caretaker cover.

RESOLVED; to ask Castle Associates to support the parish council for the disciplinary hearing.

RESOLVED; any further HR action as determined by the personnel committee.